

**5. ORDERING OPTIONS FOR SWITCHED SERVICES**

**5.2 ACCESS ORDER**

**5.2.3 CANCELLATION OF AN ACCESS ORDER (CONT'D)**

E. The Critical Dates monitored by the Company are as follows:

	<b>APP</b> %	<b>DLRD</b> %	<b>PTD</b> %	<b>DD</b> %
1. Switched Access Service				
• Lineside Access[1]	21	56	71	[2]
• Trunkside Access[1]	15	65	73	[2]
• VG (EF and DTT)	13	44	77	[2]
• DS1 (EF and DTT)	10	48	81	[2]
• DS3 (EF and DTT)	10	48	81	[2]

F. When a customer cancels an order for the discontinuance of service, no charges apply for the cancellation.

G. If the Company misses a service date due to circumstances over which it has direct control (excluding, e.g., acts of God, governmental requirements, work stoppages and civil commotions), the customer may cancel an Access Order without incurring cancellation charges.

[1] Excludes DS1 or DS3 EF and DS1 or DS3 DTT facilities.

[2] Minimum period charges and 100% of the nonrecurring charges apply when the Access Order or part of the Access Order is canceled on or after the original Service Date.

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**5.2 ACCESS ORDER (CONT'D)**

**5.2.4 SELECTION OF FACILITIES FOR ACCESS ORDERS**

When a customer places an order for Lineside or Trunkside Switched Access Service, the customer may choose to utilize existing Switched Access Entrance Facilities and/or Direct-Trunked Transport facilities ordered from Section 6, following, or Private Line Transport Service (PLTS) facilities. Shared Use is allowed when Shared Use facilities are ordered as set forth in 2.7, preceding. The customer is not allowed to order Switched Access facilities from Section 6 and assign PLTS to those facilities. The customer must specify the specific channels to be used to implement the Access Order.

**5.2.5 MINIMUM PERIOD**

- A. Except as set forth in B. and 9.4, following, the minimum period for which Access Service is provided and for which charges are applicable, is one month.
- B. The minimum period is three months for Feature Group D, 800 DB Access Service, 900 Access Service and the associated Entrance Facilities and DTT facilities.
- C. Service Rearrangements as set forth in 6.7.1, following, for Switched Services may be made without a change in minimum period requirements.
- D. Changes other than those identified in 6.7.1, following, will be treated as a discontinuance of the existing service and an installation of a new service. All associated nonrecurring charges will apply for the new service. A new minimum period will be established for the new service. The customer will also remain responsible for all outstanding minimum period obligations associated with the disconnected service.

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**5.2.5 MINIMUM PERIOD**

D. (Cont'd)

The changes listed below are those which will be treated as a discontinuance and installation of service and for which a new minimum period will be established.

1. A change of customer of record (i.e., Access Service is provided to and billed to a different entity), except as provided for in 6.7.1, following.
2. A change in type of service (i.e., Switched Access to Private Line Transport, or one type of Switched Access to another), except as set forth in 6.7.4 and 6.7.5, following.
3. A change in Switched Access Service or Directory Assistance Interface Group, except as set forth in 6.7.4, following.
4. A change in Switched Access Service traffic type, except as set forth in 6.7.1, following. When FGD Service is rearranged as set forth in 6.7.1, following, a change in traffic type may occur without a discontinuance and installation of service. No new minimum period will be required.
5. A change in capacity of a Switched Access Service or Directory Assistance Service Entrance Facility or DTT facility (e.g. a change from a DS1 Entrance Facility to a DS3 Entrance Facility).
6. A change in Switched Access Service or Directory Assistance Service type of transport, except as set forth in 6.7.1, following.
7. Any change in CCSAC other than a change in jurisdiction.

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**5.2 ACCESS ORDER (CONT'D)**

**5.2.6 MINIMUM PERIOD CHARGES**

When Access Service is discontinued prior to the expiration of the minimum period, charges are applicable for the balance of the minimum period.

The Minimum Period Charge for monthly billed services will be determined as follows:

- For Switched Access Service, the charge for a month or fraction thereof is equal to the applicable minimum monthly charge for the capacity as set forth in 6.7.3, following.

The Minimum Period Charge for Feature Group D Switched Access Service and the associated Entrance Facility and DTT Facility will be determined as set forth in 2.4.2, preceding.

All applicable nonrecurring charges for the service will be billed in addition to the minimum period charge.

**5. ORDERING OPTIONS FOR SWITCHED SERVICES**

**5.2 ACCESS ORDER (CONT'D)**

**5.2.7 SHARED USE FACILITIES**

When a customer orders Switched Access Service on a Private Line Transport Service Shared Use facility as set forth in 2.7, preceding, the customer must specify on its order a channel facility assignment for each service ordered.

**5.2.8 DISCONTINUANCE OF ACCESS SERVICE**

A customer may cancel an Access Service at any time. The Company requires two business days' notice for the cancellation of an Access Service. The notice can be written or verbal, however a verbal notice must be followed by a written confirmation within ten days. The notice period will begin at the time of the verbal notice. If there is no verbal notice, the notice period begins at the time the written request is received.